**The Friends of Rodmarton**

**Actions from Committee Meetings**

DH – Danielle Hookham

PC – Patricia Collins

KW – Kate Williams

TW – Tracey Wysocka

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date of Mtg | Action  | Who  | Date Due  | Complete  |
| 1/9/22 | We need 73 tickets sold to make BSL viable (24 currently sold) – DH to send our message | DH | 5/9/22 |  |
|  | Raffle square numbers made available for the day (plus a list of those that have bought BSL tickets) | PC | 9/9/22 |  |
|  | Float to be made available | PC | 9/9/22 |  |
|  | Email Jo Blant to make sure she is ready for the cake stall | DH | 9/9/22 |  |
|  | Bring A Dish (general message to all with no real steer of what is needed) | DH | 9/9/22 |  |
|  | Danielle to be on the gate to ensure BSL tickets have been purchased | DH | 11/9/22 |  |
|  | BSL – need volunteers for set up, clearing up, bar, BBQ, tombola, leavers coming back? Rotas needed so that no one person is ‘stuck’ on BBQ for the whole event etc.Items for Tombola need to be asked for now (can be left at the office from 5/9/22)Newsletter sent 8/7/22 with these actions covered off. Committee need to chat to parents between now and end of term (and over summer) to gather volunteers and support | AllKW | 21/7/22 |  |
|  | TENS licence for BSL needed asap | DH/PC | 21/7/22 | x |