**The Friends of Rodmarton**

**Actions from Committee Meetings**

DH – Danielle Hookham (Chair)

PC – Patricia Collins (Treasurer)

KW – Kate Williams (Committee Member)

TW – Tracey Wysocka (Secretary)

MS – Matt Smith (Head Teacher)

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| Date of Mtg | Discussion Point and Actions | Who | Date Due | Complete |
| 29/9/22 | Mr Smith said the contribution to trips is ‘massive’ as transportation costs are huge, and the Friends have a big part of play in making children’s school life enjoyable. Danielle asked Mr Smith if he could share any information/ideas so that we could communicate what the next fundraising event will help to pay for. | MS | End of Autumn Term |  |
|  | Danielle reiterated that it is important that the Friends makes money that is well spent within the school. Be aware of Charity Commission rules. |  |  |  |
|  | Cake Sales – once a month discussed as a good idea and to promote healthy eating as normal but to enjoy a ‘treat’ once a month. Encourage parents who prefer the healthy alternatives to bake something along those lines to bring along. |  |  |  |
|  | Discussions around more events that don’t need official organising – e.g., stay-and-play after school for parent’s ‘teambuilding’ to create/re-create a closer community. If the weather is looking promising, let us do impromptu ice-lolly sales or rounders games with parents bringing their own food/drink. Keep an eye on the weather and look to do this for September. |  |  |  |
|  | Mr Smith is looking at how best to communicate with parents, how often, content and in what medium… | MS | Ongoing |  |
|  | Danielle wondered if we could have a parent questionnaire where parents share their profession/skills etc to tap into. Is there a GDPR issue (how to record/store that sort of information)? Data sheets are being sent out to all parents regarding general information shortly. | MS | End Sept | Yes |
|  | AGM – after school club days so that parents can come knowing their children are occupied. Refreshments can be provided. Committee to gather dates | All | End Sept | Set for 10th Oct |
|  | Wreath Making – needs advertising now with costs, auction of her wreaths. DH to get a date from Candida.  (1st December given as date from Candida) | DH | End Sept |  |
|  | Pumpkin Competition (instead of Bonkers Conkers)  judged by Mr Smith (or peer group – check with MS). One winner per class – family effort for multiple children.  Kate has spoken to MS, 31st date given so kids can do the pumpkins over the half term break  KS to do poster | KW | 31 Oct | Voucher to buy (KW) |
|  | Next meeting will be AGM (10/10/2022) | All |  |  |