

## Parent Forum Minutes – 28<sup>th</sup> June 2019

**Attendees:** Victoria Powell, Nicola Barrow, Chris Jacob, Paula Bendle, Natalie Walker, Claire Trehearne, Alex Bransby, Bryher Grimes, Lucy Forbes, Lisa Peill, Rachel Brennen, Claire Sharp, Caroline Musty, Amanda Jessop



Agenda item	Comments	Actions
1	<b>Welcome</b> Mrs Musty welcomed everyone.	-----
2	<b>Playtime Supervision</b> We currently have 64 children, the minimum staff required for this number is 2. Breaktime – there is a minimum of 3 staff (split playground and field). Other adults can act as a first aider if required. Staff have walkie talkies to communicate with each other. Lunch – x2 lunchtime supervisors, a teaching assistant and a dinner lady. The aim is to get the children outside for their playtime by 12.30pm. There are 3 adults minimum supervising most days with lunch clubs running on some days (these include: Chess/Football & Lego). The same sized food portion is given to all children, children receive fruit up to Year 2. Parents may wish to consider providing older children with a breaktime snack. Mrs Musty explained she is open to volunteers if anyone could offer a lunchtime club.	
3.	<b>Ofsted Framework</b> Mrs Musty explained that we are awaiting an Ofsted inspection. Governors and staff have received training on the new framework. Previously inspection were data driven but the focus now is more on pupil wellbeing and mental health. They also look at: Quality of Education Behaviour and attitude Personal development Leadership and management of the school Parents can help by bringing their children in to school by 8.50am. CM to send out a Parentmail reminding parents that the door opens at this time and children are expected to be in and settled ready for registration at 9am. Safeguarding is important, parents can help by not letting other parents into the building. Explaining to their children that they are not allowed to press the release buttons to exit the building. Parents will be alerted that Ofsted are coming the day before by Mrs Musty who will send out a letter. CM explained that lining up has been removed in the morning as some children found this distressing. The soft start has also helped remove congestion in the corridor and helps with parking. CM explained that absence during term time can't be approved unless	

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	<p>the circumstances are exceptional.  CM explained that parents will be asked to fill in a form available on Parentview. This can be completed now so CM will send a Parentmail explaining this.  The idea of Class Reps was discussed. If anyone would like to be a class rep please speak to CM.</p>	
4.	<p><b>Parent Support Advisor</b>  AJ explained about the role of a parent support advisor was to provide a listening ear(please see attached document). All conversations would remain confidential and all actions recorded and shared with CM.  RB thought this was a good idea and.</p>	A friends meeting once a term.
5.	<p><b>Friends</b>  AB has stood down and LP is now part of the Friends committee.  The Quiz has been cancelled due to lack of support and will be rearranged for February 2020.</p>	
6.	<p><b>AOB</b>  CS to add hoodies to the school uniform website.</p>	
<b><i>Next meeting to be agreed for the autumn term</i></b>		