

PARENT FORUM TERMS OF REFERENCE



WHAT IS THE PARENT FORUM?

The Parent Forum is a meeting where parents/ carers can put forward their views to the Head teacher and the Governing Board of the school.

The aim of the Parent Forum is to provide parents/ carers with an accessible, but formal way, to make a positive contribution to school policy and the decision making process.

OBJECTIVES

The Parent Forum works in partnership with the school to:

- Create a welcoming school which is inclusive for all families, promoting partnership between the school, its pupils and all its parents.
- Identify and represent the views of parents regarding the education and welfare of the pupils.
- Develop and engage in activities which support the education and welfare of the pupils.
- Further improve communications between parent/carers and staff / governors.
- Share information and skills.
- Support the work of the Friends of Rodmarton School.

SCOPE

The Governing body remains the decision-making body and provides the strategic leadership of the school, whilst the Parent Forum has a consultative and advisory role.

Some topics cannot be addressed by the Parent Forum and should be referred directly by individual parents to the class teacher in the first instance or to the Headteacher. This includes matters associated with:

- Issues relating to individual children or staff
- Individual complaints or grievances

The Parent Forum will meet termly. Meetings will be minuted and made available to all parents and the Governing Board. Meetings will be conducted in a positive spirit, be constructive and solution focused. All suggestions for change will be considered by the Head teacher and/or the Governing Body who will make the final decision as to whether a change in provision is required.

The impact of its work and Terms of Reference will be reviewed annually by members of the Parent Forum at the end of each academic year.

MEMBERSHIP

Membership of the Parent Forum is open to all parents and carers who have a child who attends Rodmarton School.